



1. **CALL TO ORDER**—the meeting was called to order at 4:20 p.m.

2. **INTRODUCTION OF ATTENDEES**

<b><u>Committee Members</u></b>
Carl Biggs – Chairman - Harry L. Murphy, Inc.
Kevin Sutherland - Commercial Floor Distributors, Inc.
Cam Crenshaw - Floor Factors
Dave Johnson – Floortrends, Inc.
Rita Spinella – Progressive Floor Covering, Inc.
Jim Duty – Don Frank Flooring
John Duty – Don Frank Flooring
<b><u>Guest Attendees</u></b>
Don Christophe – Anderson Carpet
<b><u>FCA Staff</u></b>
Robin Schmuff

3. **OLD BUSINESS**

- a. Flooring Advisory Committee Minutes (June 19, 2009) - The minutes were approved.
- b. Flooring Installation: New On-Site Problems/Solutions – The committee discussed the problems with flooring sealer and the need for the manufacturer to provide an overview of the products. Adhesives can be the problem in some cases not the flooring.
- c. Contractor Business Productivity Needs: Identified and Prioritized – Need for more specialized training was discussed, especially at the apprenticeship level. Apprentices need to get the basics to be certified. Employers would like to send their employees to training but limit it to one week.
- d. Grants: FTI and LMCI Guidelines – Most members of the committee are aware of the grants that are available.
- e. Labor Productivity Study Survey – Chairman Biggs expressed the need for everyone to prepare at least, three LPS Survey’s and turn them into FCA. Chairman Biggs explained that the data created will help back up any claims against the contractor. Chairman Biggs mentioned the new incentive plan to help increase the number of survey’s turned into FCA.

4. **NEW BUSINESS**

- a. The International Union of Painters and Allied Trades is taking steps to improve the relationship with flooring contractors. The Flooring Committee members met with the IUPAT immediately preceding the FCA Flooring meeting at which time they discussed training programs and safety on the job.
- b. The committee discussed the need for training both at the apprenticeship and leadership levels.
- c. Quality control is difficult, the Union sends the employer a list of apprentices and the employer hires someone in good faith, however, you still need to check the background and do drug testing. Some committee members feel that the union should have a system in place to check applicants.
- d. The committee discussed FCA benefits, UPS discount being one of the best benefits available to FCA members.
- e. The committee discussed the downturn in business. The downturn nationwide is approximately 25% in 2009.
- f. The committee agreed to have conference calls between regular meetings.

5. **ACTION ITEMS** – None.

6. **ADJOURNMENT** – The meeting was adjourned at 5:20 p.m.